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We respect your privacy interests and operate this site by these principles. We have taken reasonable steps to protect the integrity and confidentiality of personally identifiable information that you may provide.

Voluntary Submission of Information -- You may use the USGBCSF website without disclosing personally identifiable information, and we will not obtain such information about you unless you choose to submit it to us. Any information you submit will be used internally only; however, submission of information authorizes such internal use by us and our employees. In particular, please note that submission of an email authorizes us to contact you via email.

Cookies -- Please note that we use "cookies," which are small files stored on your computer's hard-drive that are used to track certain information. These cookies enable us to track and target the interests of our users to enhance their experience on our site. For example, cookies usually allow your browser to remember which pages you have visited, and help us to know how much traffic our pages receive. This process does not reveal any personal information about the person viewing the page (such as a username or password) unless the person has previously provided such information. If you find cookies objectionable, please consult your browser's documentation for information on how to block or erase cookies.

Log Files -- In addition, our web-server collects and saves the default information customarily logged by World Wide Web server software. Our logs contain the following information for each request: date, time, originating IP address and domain name, object requested, and completion status of the request. We use these logs to help improve our service by evaluating the level of demand for our site and detecting any errors on the site that might occur. These logs may be kept for an indefinite length of time and used at any time and in any way necessary to prevent security breaches, as well as to protect the integrity of the data on our servers.

Use of Collected Information -- Any information we gather, whether submitted voluntarily or collected automatically, will be used for our internal purposes only. Billing information is collected through a secure server and is not shared with other organizations other than the credit card issuing entity. Your credit card number is not retained once your transaction has been authorized and processed. It is our policy not to disclose or to sell any user information to third parties. We retain the right to disclose collected information if required to do so by law or if acting on a good-faith belief that such disclosure is necessary to protect our rights or property or to respond to an emergency situation.

Security -- This site takes reasonable precautions to protect our users' information. Please note, however, that electronic transmissions via the Internet are not necessarily secure from interception, and we do not guarantee the security or confidentiality of transmissions. We reserve the right to update or otherwise alter our security practices if and when it seems appropriate to do so. It is your responsibility to check this page -- Privacy Policy and Terms and Conditions -- each time you visit our site so as to identify and understand any changes made since your previous visit.

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Notification of Changes -- If we decide to change our approach to privacy, terms or conditions, we will post those changes to this Privacy Policy and Terms and Conditions page so that users are always aware of what information we collect, how we use it, and under what circumstances we disclose it. Changes to the Privacy Policy and Terms and Conditions will be dated and will be effective from the date specified forward. It is your responsibility to check this page -- Privacy Policy and Terms and Conditions -- each time you visit our site so as to identify and understand any changes made since your previous visit.

Questions -- Questions, concerns or comments regarding our website should be directed to:

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